



CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
CVUSD Board Room  
1402 E. Janss Rd., Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR MEETING  
Tuesday, August 21, 2018

## MINUTES

### 1. CLOSED SESSION

#### **Public Comments**

President Andersen announced that there were no public comment cards submitted, and the Board convened into Closed Session at 5:04 p.m. Mrs. Everett stated that she planned to recuse herself from Item 1C.

**B. Labor Negotiations, Pursuant to Government Code Section 54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human Resources. Employee Organizations: Unified Association of Conejo Teachers (UACT), California School Employees Association (CSEA), and Conejo Valley Pupil Personnel Association (CVPPA)**

**C. Conference with Legal Counsel – Anticipated Litigation, Pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: 3.**

**D. Conference with Legal Counsel – Initiation of Litigation, Pursuant to Government Code Section 54956.9(d)(4). Number of potential cases: 1.**

Closed session ended at 5:50 p.m.

### 2. OPEN SESSION

#### **A. Call the Meeting to Order and Roll Call**

Call to Order and Roll Call: President Andersen called the meeting to order at 6:04 p.m.

Board Members present: President John Andersen, Vice President Sandee Everett, Dr. Betsy Connolly, Pat Phelps and Mike Dunn.

Administration present: Dr. Mark McLaughlin, Superintendent; Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; Lou Lichtl, Assistant Superintendent, Instructional Services and Lisa Miller, Assistant Superintendent, Student Support Services.

#### **B. Pledge of Allegiance**

#### **C. Announcements from Closed Session and Open Session Procedures**

President Andersen announced that the following items were discussed in Closed Session:

**B. Labor Negotiations, Pursuant to Government Code Section 54957.6. The agency negotiator is Jeanne Valentine, Assistant Superintendent, Human**

**Resources. Employee Organizations: Unified Association of Conejo Teachers (UACT), California School Employees Association (CSEA), and Conejo Valley Pupil Personnel Association (CVPPA)**

**C. Conference with Legal Counsel – Anticipated Litigation, Pursuant to Government Code Section 54956.9(d)(2). Number of potential cases: 3.**

Mrs. Phelps made the motion to approve this item, limited to this employee issue with an expense cap of \$5,000, seconded by Mr. Dunn. **Motion carried: 4-0, with a recusal from Mrs. Everett.**

**D. Conference with Legal Counsel – Initiation of Litigation, Pursuant to Government Code Section 54956.9(d)(4). Number of potential cases: 1.**

**D. Approval of the Agenda**

Mrs. Phelps made the motion to approve the agenda with the amendment to pull Consent Agenda items 8E, 8G, 8K and 8V for a separate vote, seconded by Mr. Dunn. **Motion carried: 5-0.**

**E. Presentation on Independent Study – PE, by Lou Lichtl, Assistant Superintendent, Instructional Services**

Mr. Lichtl presented information on Board Policy and Administrative Regulation 6158 – Independent Study, including criteria, eligibility and activities requested. There was Board discussion on this agenda item.

**F. Presentation on School Volunteer Program, by Jeanne Valentine, Assistant Superintendent, Human Resources**

Mrs. Valentine presented information on the School Volunteer Program, including volunteer requirements, protocols and level descriptions. There was Board discussion this agenda item.

**G. Presentation: Report of Final Sale: Measure I General Obligation Bonds Series B- by Dr. Victor P. Hayek, Assistant Superintendent and Timothy P. Carty, Managing Director, Piper Jaffray & Co.**

Dr. Hayek and Mr. Carty presented information on a report of final sale of the Measure I General Obligation Bonds Series B, including sources and use of funds and a transaction costs breakdown. There was Board discussion on this agenda item.

**H. Comments – Public**

President Andersen announced that there were 15 public comment cards submitted, and each speaker was provided three minutes to speak.

**I. Comments – Superintendent**

Dr. McLaughlin provided comments.

**J. Comments - Board of Education**

Individual Board Members provided comments.

**3. ACTION ITEMS – GENERAL – HUMAN RESOURCES**

**A. Declaration of Need for Fully Qualified Educators**

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. There was Board

discussion on this agenda item. **Motion carried: 5-0.**

**4. ACTION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

**A. No items**

**5. ACTION ITEMS – GENERAL – BUSINESS SERVICES**

**A. No items**

**6. ACTION ITEMS – GENERAL – STUDENT SUPPORT SERVICES**

**A. Approval of Ventura County Plan for Expelled Pupils – Triennial Update, June 2018**

Dr. Connolly made the motion to approve, seconded by Mrs. Phelps. There was Board discussion on this agenda item. **Motion carried: 5-0.**

**7. ACTION ITEMS – GENERAL – BOARD OF EDUCATION**

**A. Approval of Amendments to Board Policy and Administrative Regulation 6161.1 – Selection and Evaluation of Instructional Materials**

Mr. Dunn made the motion to not amend Board Policy and Administrative Regulation 6161.1 – Selection and Evaluation of Instructional Materials, seconded by Mrs. Everett. President Andersen announced that 12 public comment cards were submitted, and each speaker was provided three minutes to speak. One speaker provided a handout for distribution to the Board. Two written statements forms were submitted on this agenda item by members of the public. There was Board discussion on this agenda item. **Motion carried: 3-2, with “yes” votes from President Andersen, Mrs. Everett and Mr. Dunn, and “no” votes from Dr. Connolly and Mrs. Phelps.**

**8. ACTION ITEMS – CONSENT**

Mrs. Phelps made the motion to approve the amended Consent Agenda, minus pulled items 8E, 8G, 8K and 8V, seconded by Dr. Connolly. There was no Board discussion on this agenda item. **Motion carried: 5-0.**

**A. Personnel Assignment Orders**

**B. Contracts for Nonpublic School Placement for Students with Disabilities**

**C. Approval of Contract – Learning for Living**

**D. Approval of Contract – Solution Tree, Inc.**

**F. Approval of Contract – Teaching Strategies dba Safe and Civil Schools**

**H. Approval of Contract – Fulcrum Learning Systems, TOHS**

**I. Approval of Contract – Fulcrum Learning Systems, Elementary**

**J. Parent Support/Booster Organization Authorization: WHS Fan Club**

**L. Approval of Renewal with Blackboard Inc.**

**M. Award of Contract – Fresh Baked Pizza – All Sites**

**N. Approval of Agreement with Spectrum Enterprise**

**O. Approval of Worker’s Comp Actuarial Report**

**P. Approval of Transfer of Funds for June 2018**

**Q. Approval of Warrants – June and July 2018**

**R. Approval of Petty Cash Funds and Responsible Administrator for 2018/2019**

**S. Approval of Quarterly Report on Williams Uniform Complaints**

**T. Acceptance of Donations/Gifts**

#### **U. Approval of Purchase Order Report (POs under \$5,000)**

President Andersen asked for a motion for the Consent Agenda items that were pulled for separate votes.

#### **E. Approval of Contract – GOBO, LLC – LCAP Infographics**

Mr. Dunn made the motion to approve, seconded by Dr. Connolly. There was Board discussion on this agenda item. **Motion carried: 5-0.**

#### **G. Approval of Contract – Team Play Events, LCR**

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. There was Board discussion on this agenda item. **Motion carried: 5-0.**

#### **K. Approval of Agreement and Renewal with Kaiser Foundation Health Plan, Inc.**

Mrs. Phelps made the motion to approve, seconded by Dr. Connolly. There was Board discussion on this agenda item. **Motion carried: 5-0.**

#### **V. Approval of Purchase Order Report (POs exceeding \$5,000)**

Dr. Connolly made the motion to approve, seconded by Mrs. Phelps. There was Board discussion on this agenda item. **Motion carried: 5-0.**

### **9. INFORMATION/DISCUSSION ITEMS – GENERAL – HUMAN RESOURCES**

**A. No items**

### **10. INFORMATION/DISCUSSION ITEMS – GENERAL – INSTRUCTIONAL SERVICES**

#### **A. Approval of Amendments to Board Policy and Administrative Regulation 5116.1 – Intradistrict Open Enrollment**

There was Board discussion on this agenda item. President Andersen confirmed that this item will move forward for action at the next Board Meeting.

#### **B. Approval of Amendments to Board Policy and Administrative Regulation 5145.3 – Nondiscrimination/Harassment**

There was Board discussion on this agenda item.

#### **C. Approval of Deletion of Board Policy 6161.3 – Toxic Art Supplies**

There was Board discussion on this agenda item. Mr. Lichtl stated that this policy deletion will be brought forward for Board approval at the next meeting, along with amendments to Board Policy 3514.1 – Hazardous Substances, which now includes pertinent verbiage from the deleted version of Board Policy 6161.3.

### **11. INFORMATION/DISCUSSION ITEMS – GENERAL – BUSINESS SERVICES**

**A. No items**

### **12. INFORMATION/DISCUSSION ITEMS – GENERAL – STUDENT SUPPORT SERVICES**

**A. No items**

### **13. INFORMATION/DISCUSSION ITEMS – GENERAL – BOARD OF EDUCATION**

#### **A. Approval of Subcommittee's Recommendations for Citizens' Bond Oversight Committee Member Selection**

There was no Board discussion on this agenda item.

#### **B. Second Read – Review of Board Bylaw 9321 – Closed Session Purposes and Agendas**

Dr. McLaughlin clarified the amendments to this bylaw, followed by Board discussion.

#### **C. Second Read – Review of Board Bylaw 9322 – Agenda/Meeting Materials**

Dr. McLaughlin clarified the amendments to this bylaw. There was Board discussion on this agenda item.

#### **D. Second Read – Review of Board Bylaw 9323 – Meeting Conduct**

Dr. McLaughlin clarified the amendments to this bylaw. There was no Board discussion on this agenda item.

#### **E. Second Read – Review of Board Bylaw 9323.2 – Actions by the Board**

There was no Board discussion on this agenda item.

#### **F. First Read – Review of Board Bylaw 9340 – Duties of the Vice President of the Board**

There was no Board discussion on this agenda item.

#### **G. First Read – Review of Board Bylaw 9350 – Board of Education Protocol Handbook**

There was Board discussion on this agenda item.

#### **H. First Read – Review of Board Bylaw Exhibit 9250 – Remuneration, Reimbursement and Other Benefits**

Dr. McLaughlin clarified that this exhibit is not currently in place. There was no Board discussion on this agenda item.

#### **I. First Read – Review of Board Bylaw Exhibit 9270 – Conflict of Interest**

Dr. McLaughlin clarified that this resolution should be brought back for approval once a year based on the potential changes to disclosure categories and designated positions. There was no Board discussion on this item.

President Andersen made some procedural notes on his discussion with Dr. McLaughlin about a potential discussion session on a comprehensive read of the Board Bylaws, the Board's access to review the draft version of the Board agenda prior to release to the public, and the Board's ability to review the agenda prior to release and ask clarification questions to executive staff on agenda items.

### **14. ADJOURNMENT**

#### **A. Adjournment**

President Andersen adjourned the meeting at 9:46 p.m. The next regularly scheduled Board Meeting will be Tuesday, September 4, 2018, 5:00 p.m. – Closed Session, 6:00 p.m.

– Open Session, at Conejo Valley High School in the CVUSD Board Room/Board Conference Room, 1402 E. Janss Road, Thousand Oaks.

May 19, 2020

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Date

  
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Clerk

May 19, 2020

\_\_\_\_\_  
Date

  
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Superintendent